

Read in English

PARTNERIAETH
CHWARAEON
CANOLBARTH CYMRU

MID WALES
SPORT
PARTNERSHIP

CYFLE SWYDD

Rheolwr Partneriaeth a Rhaglen

PECYN RECRIWTIO

Ebrill 2025



CYNNWYS

Y Cyfle	3
Amcanion Strategol a Gweledigaeth sy'n Dod i'r Amlwg	6
Rôl Rheolwr Partneriaeth a Rhaglen	9
Sut i Wneud Cais	17

Y CYFLE

Diolch am ddangos diddordeb yn y cyfle newydd cyffrous hwn.

Sefydlwyd Partneriaeth Chwaraeon Canolbarth Cymru (PChCC) yn ddiweddar i helpu mwy o bobl ar draws ein rhanbarth i fwynhau manteision gweithgarwch corfforol, gan weithio tuag at ein gweledigaeth o “Greu Cymunedau Iachach a Thrawsnewid Bywydau trwy Ffordd o Fyw Egniol.”

Mae'r symud i bartneriaethau rhanbarthol yn rhoi cyfle unigryw ac amserol i ni fynd i'r afael â'r heriau a chroesawu cryfderau Canolbarth Cymru, gan gwmpasu cymunedau Powys a Cheredigion. Mae PChCC yn gweithredu fel cwmni cyfyngedig trwy warant, gyda'r potensial i drosglwyddo i statws elusennol ar yr adeg iawn, i gyd o fewn fframwaith llywodraethu cadarn a thryloyw. Wrth wraidd hyn bydd Bwrdd cynhwysol, medrus a chynrychioliadol sy'n llywio ein cyfeiriad strategol gyda gonestrwydd ac uchelgais.

Rydym yn chwilio am Reolwr Partneriaeth a Rhaglen deinamig i helpu i ddatblygu'r weledigaeth drawsnewidiol ar gyfer Canolbarth Cymru. Mae'r rôl newydd hon yn berffaith i feddylwyr strategol sy'n gwerthfawrogi cydweithredu ac sy'n credu'n ddwfn yng ngrwm chwaraeon a gweithgarwch corfforol i greu newid parhaol, cadarnhaol mewn cymunedau ledled Canolbarth Cymru.

Y CYFLE

Fel ein Rheolwr Partneriaeth a Rhaglen, byddwch yn cydlynu partneriaethau i gynyddu cyfranogiad a sicrhau cynwysoldeb mewn chwaraeon a gweithgarwch corfforol ar draws Canolbarth Cymru. Gan weithio'n agos gyda'r Cyfarwyddwr Rhanbarthol, byddwch yn codi proffil gwaith ein partneriaeth ar lefelau lleol, rhanbarthol a chenedlaethol, gan greu cydweithrediadau ystyrlon sy'n cyfrannu at ein strategaeth.

Pam ymgeisio am y rôl hon?

- Gweithio i gyflogwr sy'n angerddol am gynhwysiant a lles cymunedol
- Ymgysylltu â phartneriaid ymroddedig i helpu pobl i fyw bywydau mwy egnïol ac iachach
- Bod yn rhan ddylanwadol o sefydliad newydd sy'n wirioneddol gysylltiedig â rhanbarth Canolbarth Cymru ac sy'n cael ei arwain gan ymddygiad, polisïau a gweithdrefnau cynhwysol.



Y CYFLE

Buddion

- Cyflog Cystadleuol (£40,000 - £45,000)
- Wythnos waith llawn amser o 35 awr
- Pecyn Pensiwn
- Dyraniad gwyliau blynyddol gwyh (o leiaf 33 diwrnod (gan gynnwys gwyliau statudol) gan gynyddu 1 diwrnod ychwanegol bob blwyddyn o wasanaeth hyd at uchafswm o 38 diwrnod)
- Absenoldeb statudol hyblyg – rhoddir y diwrnodau i chi ond gallwch eu defnyddio ar adegau eraill yn hytrach na'r rhai a ddiffinnir fel gwyliau banc neu statudol.
- Cyfleoedd Datblygiad Dysgu Parhaus
- Polisiâu gweithio hyblyg

Edrychwn ymlaen at groesawu aelod newyd i'r tîm sy'n rhannu ein hymrwymiad i chwaraeon a gweithgarwch corfforol cynhwysol. Os ydych chi'n barod i fod yn rhan o'r daith gyffrous hon a helpu i lunio dyfodol Canolbarth Cymru, rydym yn eich annog i wneud cais.

AMCANION STRATEGOL A GWELEDIGAETH SY'N DOD I'R AMLWG

Ein Gweledigaeth: ***Creu Cymunedau Iachach a Thrawsnewid
Bywydau drwy Ffyrdd o Fyw Egnïol***

Ein Hamcanion Strategol:

Pobl

Dathlu amrywiaeth drwy ganolbwyntio ar yr unigolyn, gan ganolbwyntio'n benodol ar bobl sy'n llai egnïol ac sydd angen cymorth ychwanegol i wella eu hiechyd a'u lles.

Creu cyfleoedd i bobl fod yn egnïol yn gorfforol/cymryd rhan mewn chwaraeon ar bob cam o'u bywydau.

Cefnogi, datblygu a dathlu ein rhwydwaith gwirfoddol a'n gweithlu i sicrhau dyfodol gweithgarwch corfforol a chwaraeon cymunedol.

AMCANION STRATEGOL A GWELEDIGAETH SY’N DOD I’R AMLWG

Ein Hamcanion Strategol

Eiriolaeth ac Arweinyddiaeth

Arwain gweithgarwch corfforol a chwaraeon yn strategol yn y rhanbarth gan sicrhau’r canlyniadau gorau i’n trigolion a’n cymunedau trwy ddylanwadu ar randdeiliaid allweddol a phartneriaid cyflawni.

Ceisio cynyddu adnoddau i wella ac arloesi cyfleoedd yn barhaus i bobl fod yn egnïol yn gorfforol am oes.

Cymuned

Grymuso ein cymunedau i ddatblygu eu dulliau eu hunain i gynnal gweithgarwch corfforol a chwaraeon lleol.

Cydnabod pwysigrwydd a gwerth strwythur ein clwb trwy barhau i ddarparu’r cymorth sy’n galluogi iddynt ffynnu a chynnal eu cyfraniad i’w cymuned a’u heconomi leol.



AMCANION STRATEGOL A GWELEDIGAETH SY’N DOD I’R AMLWG

Ein Hamcanion Strategol

Cyfleusterau

Hyrwyddo datblygiad cyfleusterau modern, ysbrydoledig, o safon fyd-eang, gan gynnwys gwneud y defnydd gorau o’n hamgylchedd naturiol, wrth sicrhau ein bod hefyd yn ei amddiffyn.

Effaith

Mesur a chyhoeddi ein perfformiad yn effeithiol i ysgogi gwelliant yn barhaus ac i gefnogi penderfyniadau buddsoddi yn y dyfodol.

Mewnwelediad ac Ymchwil

Cael ein harwain gan ein mewnwelediad, ein hymchwil a’n tystiolaeth i sicrhau ein bod yn buddsoddi ein hamser a’n hadnoddau ar y cyd yn y cymunedau a’r grwpiau poblogaeth hynny lle mae’r angen mwyaf.



RÔL RHEOLWR PARTNERIAETH A RHAGLEN

Yn atebol i:

Cyfarwyddwr Rhanbarthol

Cyflog:

£40,000 - £45,000

Cytundeb:

Llawr amser, 35 awr yr wythnos, oriau gwaith hyblyg.

Gallai'r rôl gynnwys mynychu digwyddiadau/ cyfarfodydd y tu allan i oriau gwaith craidd.

Lleoliad:

Hybrid

Teithio:

Teithio o fewn Canolbarth Cymru a pheth teithio ar draws Cymru (lle bo angen).

Diben y rôl hon yw:

- 1.** Arwain gwaith o gydlynu partneriaid i feithrin cydweithio, gwella cyfranogiad a sicrhau cynwysoldeb mewn chwaraeon a gweithgarwch corfforol ar draws Canolbarth Cymru.
- 2.** Cefnogi Partneriaeth Chwaraeon Canolbarth Cymru (PChCC) i sicrhau datblygiad, comisiynu a chyflawni prosiectau a rhaglenni chwaraeon a gweithgarwch corfforol cynhwysol o ansawdd uchel.
- 3.** Cefnogi'r Cyfarwyddwr Rhanbarthol i gynllunio, datblygu a gweithredu systemau monitro a gwerthuso cadarn i sicrhau bod rhaglenni a phrosiectau a gomisiynir gan PChCC yn cyd-fynd â blaenoriaethau ac amcanion y cynllun strategol.
- 4.** Hyrwyddo ac eirioli gwaith y bartneriaeth yn lleol, yn rhanbarthol ac yn genedlaethol mewn cydweithrediad â sefydliadau perthnasol.

CYFRIFOLDEBAU

Strategaeth, Cynllunio ac Adrodd

- Datblygu rhwydweithiau i gyfleu negeseuon allweddol ac eirioli dros werth ehangach chwaraeon a gweithgarwch corfforol ar draws Canolbarth Cymru.
- Cefnogi'r gwaith o gyflawni gweithgareddau allweddol yn unol â chynlluniau strategol a gweithredol PChCC a chynorthwyo gyda thwf a datblygiad sefydliadol.
- Datblygu a chynnal dull integredig, cydweithredol ar draws sawl asiantaeth, gan sicrhau aliniad â Strategaeth PChCC a chyfrannu at y Weledigaeth ar gyfer Chwaraeon yng Nghymru.
- Cydlynu, coladu a dadansoddi data a mewnwelediad i lywio cyfeiriad strategol PChCC ac i gefnogi partneriaid i gymryd ymagwedd sy'n seiliedig ar fewnwelediad.
- Monitro perfformiad PChCC mewn meysydd allweddol y cytunwyd arnynt ar draws y rhanbarth trwy ddatblygu a chynnal systemau rheoli perfformiad ac atebolrwydd.
- Paratoi adroddiadau rheolaidd i'r Bwrdd, Chwaraeon Cymru, Llywodraeth Cymru ac i sefydliadau partner eraill.
- Rhannu mewnwelediadau a dysgu gyda phartneriaid a buddsoddwyr i hysbysu cynllunio yn y dyfodol, gwella dealltwriaeth o anghenion defnyddwyr, a sicrhau defnydd effeithlon ac effeithiol o adnoddau.

CYFRIFOLDEBAU

Datblygu Partneriaeth ac Ymgysylltu â Rhanddeiliaid

- Meithrin a chynnal perthnasoedd cydweithredol â rhanddeiliaid a phartneriaid Canolbarth Cymru i hyrwyddo dull systemau cyfan ar draws y rhanbarth.
- Cefnogi datblygiad trefniadau comisiynu, gan gynnwys sefydlu a meithrin perthnasoedd â phartneriaid newydd.
- Sicrhau ymgysylltiad a chyfathrebu effeithiol â phartneriaid a gomisiynir i ysgogi canlyniadau strategol, newid system, ac annog gwelliant parhaus mewn chwaraeon a gweithgarwch corfforol.
- Gweithio gyda phartneriaid i ddatblygu astudiaethau achos sy'n tynnu sylw at effaith a chynhwysiant rhaglenni lleol a rhanbarthol, gan eu defnyddio i ymgysylltu â rhanddeiliaid a dangos y cyfraniad cadarnhaol y mae chwaraeon a gweithgarwch corfforol yn ei gael ar draws y rhanbarth.
- Meithrin a chynnal perthnasoedd cryf â phartneriaid buddsoddi, gan arwain y gwaith o ddatblygu ceisiadau am grantiau a cheisiadau am gyllid i gefnogi twf PChCC a sicrhau cynaliadwyedd hirdymor.
- Arwain y gwaith wrth fapio gweithgaredd a darpariaeth partneriaid sy'n dylanwadu ar weithgarwch corfforol ar draws y rhanbarth.

CYFRIFOLDEBAU

Cyflawni Rhaglen a Chydymffurfio

- Cydlynu gwaith a chyflawni rhaglenni ar draws y rhanbarth, gan gynnwys Nofio am Ddim Llywodraeth Cymru a raglenni 60+, i gyflawni canlyniadau a osodir gan bartneriaid buddsoddi.
- Gosod nodau cynhwysfawr ar gyfer datblygiad personol, twf, a dysgu, a chreu cyfleoedd ar gyfer datblygu sgiliau a galluoedd y gweithlu partneriaeth ehangach ar draws y rhanbarth.
- Cynnal Asesiadau o'r Effaith ar Gydraddoldeb (AEA) ac Asesiadau o'r Effaith ar Ddiogelu Data (DPIA) ar gyfer yr holl bolisïau diwygiedig, prosiectau newydd a rhaglenni a adolygwyd.
- Gweithredu o fewn polisïau'r PChCC mewn perthynas â chynhwysiant, tegwch ac amrywiaeth.
- Rheoli gwybodaeth yn unol â safonau a chanllawiau rheoli gwybodaeth PChCC, gan sicrhau cydymffurfiaeth â deddfwriaeth Diogelu Data.

Ni ddylid ystyried y rhestr hon yn unigryw nac yn gynhwysfawr gan y gallai fod dyletswyddau a gofynion eraill yn gysylltiedig â'r swydd y gall y Cwmni alw ar ddeiliad y swydd i'w cyflawni.

MANYLEB Y PERSON:

Hanfodol

- Angerddol a gwybodus am weithgarwch corfforol a chwaraeon yng Nghanolbarth Cymru
- Y gallu i ddatblygu perthnasoedd cryf, dylanwadu ar randdeiliaid, a meithrin partneriaethau cydweithredol
- Y gallu i herio'n adeiladol, hyrwyddo trafodaethau cynhwysol ac arwain y broses o rannu arfer gorau
- Dangos dull arloesol sy'n canolbwyntio ar atebion
- Yn rhagweithiol wrth adnabod a goresgyn rhwystrau gyda meddylfryd cadarnhaol ac adeiladol
- Chwaraewr tîm gyda dull sy'n canolbwyntio ar bobl, sy'n gallu gweithio'n annibynnol ac yn gydweithredol
- Profiad o weithio gydag uwch arweinwyr ar draws gwahanol sefydliadau
- Meddyliwr hyderus, dadansoddol, hyblyg a chreadigol
- Gradd/cymhwyster proffesiynol a/neu brofiad perthnasol cyfatebol
- Ymrwymiad i ddatblygiad proffesiynol parhaus sy'n berthnasol i'r rôl

MANYLEB Y PERSON:

Hanfodol

- Sgiliau cyfathrebu rhyngbersonol, ysgrifenedig a llafar rhagorol, gan gynnwys y gallu i adeiladu ymddiriedaeth, cyflwyno i gynulleidfaoedd amrywiol, a throsi gwybodaeth gymhleth i fformatau hygyrch
- Profiad o weithio'n strategol naill ai mewn un maes neu ar draws ystod o feysydd
- Profiad o arwain a rheoli newid yn effeithiol
- Sgiliau dadansoddi tystiolaeth, data, a mewnwelediad cryf i hysbysu'r broses o wneud penderfyniadau
- Dealltwriaeth o'r sector chwaraeon, gweithgarwch corfforol, iechyd a lles
- Lefel uchel o ddeallusrwydd emosiynol ac addasrwydd
- Hynod drefnus gyda sgiliau rheoli amser rhagorol, yn gallu gweithio'n effeithiol o dan bwysau a rheoli blaenoriaethau cystadleuol o fewn terfynau amser tynn
- Y gallu i weithio'n annibynnol ac yn rhagweithiol i gyflawni canlyniadau
- Yn fedrus iawn mewn systemau TG a llwyfannau digidol, gan gynnwys Microsoft Office a'r gallu i ddysgu systemau newydd

MANYLEB Y PERSON:

Hanfodol

- Dealltwriaeth o strwythurau sector cyhoeddus a llywodraethu yng Nghymru
- Yn llwyr ymroddedig ac yn cyd-fynd â'r athroniaethau o degwch, amrywiaeth a chynhwysiant
- Profiad o baratoi a chydlynu adroddiadau ar gyfer byrddau, fforymau neu baneli perthnasol
- Parodrwydd i ddysgu, tyfu ac addasu o fewn rôl sy'n datblygu

Dymunol

- Cymhwyster rheoli prosiect neu raglen
- Profiad o reoli a gwerthuso prosiectau neu raglenni cymhleth yn effeithiol
- Cymhwysedd yn y Gymraeg neu ymrwymiad i ddatblygu sgiliau Cymraeg

SUT I WNEUD CAIS

Diolch am ddangos diddordeb yn y Rôl Rheolwr Partneriaeth a Rhaglen ym Mhartneriaeth Chwaraeon Canolbarth Cymru.

Fel rhan o'ch cais, cyflwynwch y canlynol erbyn **9yb Dydd Llun 19eg Mai 2025:**

- Eich CV diweddaraf yn amlinellu'ch profiad proffesiynol, eich cefndir addysgol ac unrhyw wybodaeth berthnasol arall sy'n cefnogi eich cais.
- Llythyr cais neu fideo, yn tynnu sylw at eich addasrwydd ar gyfer y rôl gan gyfeirio'r gofynion a geir yn fanyleb y person. Amlinellwch brofiad perthnasol a'ch gweledigaeth ar gyfer cyfrannu at lwyddiant Partneriaeth Chwaraeon Canolbarth Cymru.

Dylid anfon eich CV a'ch llythyr cais neu fideo ar e-bost at **hr@cobalt-hr.co.uk**

Defnyddiwch y llinell destun:

Cais Rheolwr Partneriaeth a Rhaglen PChCC – [Eich Enw Llawn]

Os byddwch yn cyrraedd y rhestr fer ar gyfer cyfweiliad, cysylltir â chi erbyn **Dydd Gwener 23ain Mai 2025.**



Am ragor o fanylion am y rôl neu i drafod eich cais,
cysylltwch â Gemma Cutter trwy:

Ebost: **gemma@mwsp.cymru**

Ffôn: **07950 476 196**

Os hoffech dderbyn y wybodaeth hon mewn fformat hygyrch amgen, cysylltwch â gemma@mwsp.cymru a rhowch wybod i ni pa fformat sy'n well gennych.

Hysbysiad Preifatrwydd

Trwy gyflwyno'ch cais, rydych yn cytuno i Cobalt HR brosesu'ch data personol at ddibenion recriwtio. Rydym wedi ymrwmo i gydnabod pob cais ac edrychwn ymlaen at ystyried eich cais.

Diolch am ddangos diddordeb wrth gyfrannu at lwyddiant Partneriaeth Chwaraeon Canolbarth Cymru. Pob lwc gyda'ch cais!



Darllen yn Gymraeg

**PARTNERIAETH
CHWARAEON
CANOLBARTH CYMRU**

**MID WALES
SPORT
PARTNERSHIP**

JOB OPPORTUNITY

Partnership & Programme Manager

RECRUITMENT PACK

April 2025



CONTENTS

The Opportunity	21
Emerging Vision and Strategic Objectives	24
Partnership and Programme Manager Role	27
How to Apply	35

THE OPPORTUNITY

Thank you for your interest in this exciting new opportunity.

The Mid Wales Sport Partnership (MWSP) has recently been established to help more people across our region enjoy the benefits of physical activity, working towards our vision of “Creating Healthier Communities and Transforming Lives through Active Lifestyles.”

The move to regional partnerships gives us a unique and timely opportunity to tackle the challenges and embrace the strengths of Mid Wales, covering the communities of Powys and Ceredigion. MWSP operates as a company limited by guarantee, with the potential to transition to charitable status at the right time, all within a robust and transparent governance framework. At the heart of this will be an inclusive, skilled, and representative Board that guides our strategic direction with integrity and ambition.

We are seeking a dynamic Partnership and Programme Manager to help drive forward the transformative vision for Mid Wales. This new role is perfect for a strategic thinker who values collaboration and believes deeply in the power of sport and physical activity to create lasting, positive change in communities across Mid Wales.



THE OPPORTUNITY (CONTINUED)

As our Partnership and Programme Manager, you will coordinate partnerships to increase participation and ensure inclusivity in sport and physical activity across Mid Wales. Working closely with the Regional Director, you will elevate the profile of our partnership's work at local, regional, and national levels, forging meaningful collaborations that contribute to our strategy.

Why apply for this role?

- Work for an employer who is passionate about inclusion and community well-being.
- Be involved with committed partners to help people lead more active, healthier lives.
- Be an influential part of a new organisation which is genuinely connected to the Mid Wales region and guided by inclusive behaviours, policies and procedures.

THE OPPORTUNITY (CONTINUED)

Benefits

- Competitive Salary (£40,000 - £45,000)
- A full time working week of 35 hours
- Pension Package
- Great annual leave allocation (a minimum of 33 days (including statutory holidays) increasing by 1 additional day each year of service up to a maximum of 38 days)
- Flexible statutory leave – you are allocated the days but can use them at other times rather than those defined as bank or statutory holidays.
- Continuous Learning Development Opportunities
- Flexible working policies

We are excited to welcome a new team member who shares our commitment to inclusive sport and physical activity. If you're ready to be part of this exciting journey and help shape the future of Mid Wales, we encourage you to apply.

EMERGING VISION AND STRATEGIC OBJECTIVES

Our Vision | ***Creating Healthier Communities and
Transforming Lives through Active Lifestyles***

Our Strategic Objectives

People

Celebrate diversity by being person centred, with a particular focus placed on people who are less active and need additional support to improve their health and wellbeing.

Create opportunities for people to be physically active/participate in sport at all stages of their lives.

Support, develop and celebrate our volunteer network and workforce to ensure the future of community physical activity and sport.



EMERGING VISION AND STRATEGIC OBJECTIVES (CONTINUED)

Our Strategic Objectives

Advocacy and Leadership

Strategically lead physical activity and sport in the region ensuring the best outcomes for our residents and communities by influencing key stakeholders and delivery partners.

Seek to increase resources to continuously improve and innovate opportunities for people to be physically active for life.

Community

Empower our communities to develop their own approaches to sustain local physical activity and sport.

Recognise the importance and value of our club structure by continuing to provide the support that enables them to thrive and sustain their contribution to their community and local economy.



EMERGING VISION AND STRATEGIC OBJECTIVES (CONTINUED)

Our Strategic Objectives

Facilities

Promote the development of modern, inspiring, world class facilities, including maximising the use of our natural environment, whilst ensuring we also protect it.

Impact

Effectively measure and publish our performance to continuously drive improvement and to support future investment decisions.

Insight and Research

To be led by our insight, research and evidence to ensure that we invest our time and shared resource into those communities and population groups where there is greatest need.



PARTNERSHIP & PROGRAMME MANAGER ROLE

Responsible to	Regional Director
Salary	£40,000 - £45,000
Contract	Full time, 35hrs per week, flexible working hours. The role might involve attendance at events/ meetings outside core working hours.
Location	Hybrid
Travel	Travel within Mid Wales and some across Wales (where required).

The purpose of this role is to:

- 1.** Lead the coordination of partners to foster collaboration, enhancing participation and ensuring inclusivity in sport and physical activity across Mid Wales.
- 2.** Support the Mid Wales Sport Partnership (MWSP) in ensuring high-quality development, commissioning and delivery of inclusive sport and physical activity projects and programmes.
- 3.** Support the Regional Director in planning, developing, and implementing robust monitoring and evaluation systems to ensure that MWSP commissioned programmes and projects align with the priorities and objectives of the strategic plan.
- 4.** Promote and advocate the partnership's work locally, regionally, and nationally in collaboration with relevant organisations.

RESPONSIBILITIES

Strategy, Planning and Reporting

- Develop networks to communicate key messages and advocate for the broader value of sport and physical activity across Mid Wales.
- Support the delivery of key activities in line with the MWSP's strategic and operational plans and assist with organisational growth and development.
- Develop and maintain an integrated, collaborative approach across multiple agencies, ensuring alignment with the MWSP Strategy and contributing to the Vision for Sport in Wales.
- Coordinate, collate and analyse data and insight to inform MWSP's strategic direction and to support partners to take an insight-informed approach.
- Monitor MWSP's performance in agreed key areas across the region by developing and maintaining performance management and accountability systems.
- Prepare regular reports to the Board, Sport Wales, Welsh Government and to other partner organisations.
- Share insights and learnings with partners and investors to inform future planning, enhance understanding of end-user needs, and ensure the efficient and effective use of resources.



RESPONSIBILITIES

Partnership Development and Stakeholder Engagement

- Build and maintain collaborative relationships with Mid Wales stakeholders and partners to champion a whole-systems approach across the region.
- Support the development of commissioning arrangements, including establishing and nurturing relationships with new partners.
- Ensure effective engagement and communication with commissioned partners to drive strategic outcomes, system change, and encourage continuous improvement in sport and physical activity.
- Work with partners to develop case studies that highlight the impact and inclusivity of local and regional programmes, using them to engage stakeholders and demonstrate the positive contribution sport and physical activity has across the region.
- Build and maintain strong relationships with investment partners, leading the development of grant applications and funding bids to support MWSP's growth and ensure long-term sustainability.
- Lead the mapping of activity and partner provision that influences physical activity across the region.

RESPONSIBILITIES

Programme Delivery and Compliance

- Coordinate the work and delivery of programmes across the region, including Welsh Government Free Swim and 60+ programmes, to achieve outcomes set by investment partners.
- Set comprehensive goals for personal development, growth, and learning, and create opportunities for developing the skills and capabilities of the wider partnership workforce across the region.
- Conduct Equality Impact Assessments (EIAs) and Data Protection Impact Assessments (DPIAs) for all revised policies, new projects and reviewed programmes.
- Operate within the MWSP's policies in relation to inclusion, equity and diversity.
- Manage information in accordance with MWSP's information management standards and guidelines, ensuring compliance with Data Protection legislation.

This list is not to be regarded as exclusive or exhaustive as there may be other duties and requirements associated with the post which the company may call upon the post holder to perform.

PERSON SPECIFICATION

Essential

- Passionate and knowledgeable about physical activity and sport in Mid Wales
- Proven ability to develop strong relationships, influence stakeholders, and foster collaborative partnerships
- Ability to challenge constructively, promote inclusive discussions and lead the sharing of best practice
- Demonstrates an innovative and solution focused approach
- Proactive in identifying and overcoming barriers with a positive and constructive mindset
- A team player with a people-centered approach, able to work independently and collaboratively
- Experience of working with senior leaders across various organisations
- Confident, analytical, flexible, and creative thinker
- Professional degree/qualification and/or equivalent relevant experience



PERSON SPECIFICATION

Essential

- Commitment to ongoing professional development relevant to the role
- Excellent interpersonal, written, and verbal communication skills, including the ability to build trust, present to diverse audiences, and translate complex information into accessible formats
- Experience of working strategically either within one area or across a range of areas
- Experience in leading and managing change effectively
- Strong evidence, data, and insight analysis skills to inform decision-making
- Understanding of the sport, physical activity, health, and well-being sector
- High level of emotional intelligence and adaptability
- Highly organised with excellent time management skills, able to work effectively under pressure and manage competing priorities within tight deadlines
- Ability to work independently and proactively to achieve outcomes



PERSON SPECIFICATION

Essential

- Highly proficient in IT systems and digital platforms, including Microsoft Office and the ability to learn new systems
- Understanding of public sector structures and governance in Wales
- Fully committed to and conversant with the philosophies of equity, diversity and inclusion
- Experience in preparing and coordinating reports for relevant boards, forums, or panels
- Willingness to learn, grow, and adapt within an evolving role

Desirable

- Project or programme management qualification
- Experience in effectively managing and evaluating projects or complex programmes
- Competency in the Welsh language or a commitment to developing Welsh language skills



HOW TO APPLY

Thank you for your interest in the Partnership and Programme Manager Role at the Mid Wales Sport Partnership.

As part of your application, please submit the following by **9am Monday 19th May 2025**:

- Your up-to-date CV detailing your professional experience, educational background and any other relevant information that supports your application.
- A letter of application or video, highlighting your suitability for the role referencing the requirements found in the person specification. Please outline relevant experience and your vision for contributing to the success of the Mid Wales Sport Partnership.

Both your CV and letter of application or video should be emailed to **hr@cobalt-hr.co.uk**

Please use the subject line:

MWSP Partnership and Programme Manager Application – [Your Full Name]

If you are shortlisted for interview you will be contacted by **Friday 23rd May 2025**.

For further details about the role or to discuss your application,
please contact Gemma Cutter:

Email: **gemma@mwsp.cymru**

Telephone: **07950 476 196**

If you would like to receive this information in an alternative accessible format,
please contact gemma@mwsp.cymru and let us know what format is preferred.

Privacy Notice

By submitting your application, you agree to Cobalt HR processing your personal data for recruitment purposes. We are committed to acknowledging every application and look forward to considering yours.

Thank you for your interest in contributing to the success of the Mid Wales Sport Partnership.
Good luck with your application!